AN ORDINANCE BY DEBI STARNES AS SUBSTITUTED BY FINANCE/EXECUTIVE COMMITTEE

AN ORDINANCE TO AMEND ARTICLE "V", CLASSIFICATION PLAN, SECTION 114-477, OF THE CODE OF ORDINANCES, CITY OF ATLANTA GEORGIA, SO AS TO CREATE, ABOLISH, RECLASSIFY, TRANSFER, SALARY AND GRADE ADJUST POSITIONS, AND SUPPORT OF THE FINAL 2004 BUDGET ORDINANCE; AND FOR OTHER PURPOSES.

THE CITY COUNCIL OF THE CITY OF ATLANTA, GEORGIA, HEREBY ORDAINS that Section 114-477, of the Code of Ordinances, City of Atlanta, Georgia, be and the same is hereby amended as follows:

SECTION 1 - EFFECTIVE DATE OF ACTIONS: That the effective date for actions contained within this ordinance shall be the beginning of the pay period following adoption by Council and approval by the Mayor.

SECTION 2: DEPARTMENT OF AVIATION

<u>ABOVE ENTRY HIRING AUTHORIZATIONS</u>: That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	SALARY <u>STEP</u>	ANNUAL <u>SALARY</u>
2H01 511001 R11001	17498	1	Aviation Assistant General Manager-Planning Development	312314	50	10	\$100,638- \$146,260
2H21 511001 R21001	53000	1	Aviation Planning & Development, Assistant Director	312251	45	10	\$73,910- \$115,524
2H21 511001 R21001	53002	1	Aviation Signage & Graphics Manager	323020	30	10	\$53,090- \$75,055
2H21 511001 R21001	53001	1	Facility Management, Director	327039	43	10	\$71,134- \$111,145
2H21 511001 R21001	53003 53004 53005 53010 53011 53012	6	Aviation Electrical Engineer, Principal	323016	41	10	\$68,358- \$106,766
2H21 511001 R21001	53006 53007 53008 53009	4	Aviation Facility Manager, Senior	327040	35	10	\$60,029- \$84,969
2H21 511001 R21001	22269	1	Aviation GIS Manager	327040	35	10	\$60,029- \$84,969

SECTION 3: DEPARTMENT OF CORRECTIONS

<u>POSITION TRANSFERS</u>: That the following positions and the incumbents are hereby transferred as indicated below:

FROM: ACCOUNT NUMBER	TO: ACCOUNT <u>NUMBER</u>	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS CODE
3P02 511001 I21W02CL9999	1A01 511001 I21004	05260	1	Corrections Officer	421001
3P02 511001 I21W02CL9999	1A01 511001 I21004	05262	1	Corrections Program Service Manager	421003
3P02 511001 121W02CL9999	1A01 511001 I21004	05413	1	Corrections Officer	421001
3P02 511001 I21W02CL9999	1A01 511001 I21004	05414	1	Corrections Officer	421001
3P02 511001 I21W02CL9999	1A01 511001 I21004	09925	1	Corrections Sergeant	421010
3P02 511001 I21W02CL9999	1A01 511001 I21004	09957	1	Corrections Officer	421001
3P02 511001 I21W02CL9999	1A01 511001 I21004	16584	1	Corrections Licensed Practical Nurse	611004
3P02 511001 I21W02CL9999	1A01 511001 I21004	17737	1	Corrections Inmate Service Assistant	421015
3P02 511001 I21W02CL9999	1A01 511001 I21004	17738	1	Corrections Inmate Service Assistant	421015
3P02 511001 I21W02CL9999	1A01 511001 I21004	21952	1	Psychological Service Specialist	316013
3P02 511001 I21W02CL9999	1A01 51 1001 I21004	24059	1	Corrections Health Technician	611007
3P02 511001 I21W02CL9999	1A01 511001 I21004	24060	1	Corrections Health Technician	611007
3P02 511001 121W02CL9999	1A01 511001 I21004	24061	1	Corrections Health Technician	611007
3P02 511001 I21W02CL9999	1A01 511001 I21004	24062	1	Corrections Health Technician	611007

SECTION 3: DEPARTMENT OF CORRECTIONS (cont'd)

POSITION TRANSFERS (cont'd)

3P02 511001 I21W02CL9999	1A01 511001 I21004	24063	1	Corrections Identification Technician	112019
3P02 511001 I21W02CL9999	1A01 511001 I21004	24064	1	Corrections Identification Technician	112019
3P02 511001 I21W02CL9999	1A01 511001 I21004	24065	1	Corrections Identification Technician	112019
3P02 511001 I21W02CL9999	1A01 511001 I21004	24066	1	Corrections Health Assistant, Senior	611006
3P02 511001 I21W02CL9999	1A01 511001 I21004	24306	1	Psychological Services Specialist	316013
3P02 511001 I21W02CL9999	1A01 511001 I21004	24307	1	Psychological Services Specialist	316013

SECTION 4: EXECUTIVE OFFICES

<u>POSITION CREATIONS UNCLASSIFIED</u>: That the following positions be and the same are hereby created in the <u>Unclassified Service</u> in the Department and Bureau/Office indicated:

ACCOUNT NUMBER	POS. <u>NO</u> .	NO. POS	CLASSIFICATION TITLE	CLASS CODE	PAY <u>GRADE</u>	ANNUAL SALARY			
Office of the Chie	f of Staff	•							
1A01 511001 D21001	53507	1 .	Chief of Staff, Deputy	312137	41	\$68,358- \$106,766			
Office of General	Office of General Services								
1A01 511001 D45001	53508 53509 53512	3	Telephone Operator	112020	7	\$22,592- \$30,875			

<u>CLASS CREATIONS</u>: That the classification plan of the City of Atlanta is hereby amended by creating the following classes as indicated:

CLASSIFICATION TITLE	CLASS	PAY	ANNUAL
	<u>CODE</u>	<u>GRADE</u>	<u>SALARY</u>
Telephone Operator	112020	7	\$22,592 - \$30,875

ABOVE ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. <u>NO.</u>	NO. <u>POS.</u>	CLASSIFICATION TITLE	CLASS CODE	PAY <u>GRADE</u>	SALARY <u>STEP</u>	ANNUAL <u>SALARY</u>		
Office of the Chief of Staff									
1A01 511001 D21001	53507	1	Chief of Staff, Deputy	312137	41	7	\$68,358- \$91,324		

SECTION 5: DEPARTMENT OF FINANCE

<u>ABOVE ENTRY HIRING AUTHORIZATIONS</u>: That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

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ACCOUNT NUMBER	POS. <u>NO.</u>	NO. <u>POS.</u>	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	SALARY <u>STEP</u>	ANNUAL SALARY
1A01 511001 J71001	37661	1	Treasurer	311123	48	10	\$78,074- \$122,092
1A01 511001 J22101	52006	1	Fiscal Policy, Director	311112	38	8	\$64,194- \$84,979
1A01 511001 J91001	52003	1	Risk Management, Director	311109	38	8	\$64,194- \$84,979
1A01 511001 J12001	37636	1	Chief Financial Officer, Assistant	311125	37	8	\$62,805- \$83,129
1A01 51101 J71001	52011	1	Municipal Financing, Director	311124	38	8	\$64,194- \$84,979
1A01 511001 J61001	37657	1	Employee Benefits, Director	312020	35	8	\$60,029- \$79,427
1A01 511001 J51001	37643	1	Financial Reporting & Compliance, Director	311126	35	8	\$60,029- \$79,427
1A01 511001 J56001	37655	1	Accounting Services Manager	311127	32	8	\$55,864- \$73,875
1A01 511001 J22001	52007	1	Budget & Policy Manager, Senior	311128	32	8	\$55,864- \$73,875
1A01 511001 J54001	37645	1	Financial Information Systems Manager	311130	30	8	\$53,090- \$70,173
1A01 511001 J56001	37654	1	Accounting Manager, Principal	311129	30	8	\$53,090- \$70,173
1A01 511001 J22001	52017	1	Budget & Policy Manager	311131	30	8	\$53,090- \$70,173
2H01 511001 J22001	52020	1	Budget & Policy Manager	311131	30	8	\$53,090- \$70,173
2J01 511001 J22001	52021	1	Budget & Policy Manager	311131	30	8	\$53,090- \$70,173
1A01 511001 J22001	37638	1	Budget & Policy Manager	311131	30	8	\$53,090- \$70,173

SECTION 6: DEPARTMENT OF FIRE

<u>POSITION CREATIONS UNCLASSIFIED</u>: That the following positions be and the same are hereby created in the <u>Unclassified Service</u> in the Department and Bureau/Office indicated:

ACCOUNT	POS.	NO.	CLASSIFICATION TITLE	CLASS	PAY	ANNUAL
NUMBER	<u>NO</u> .	POS		CODE	GRADE	SALARY
1A01 511001 W33002	53479 thru 53504	25	Firefighter (E)	412001	12-PS	\$31,399- \$43,107

SECTION 7: DEPARTMENT OF LAW

EMPLOYEE SALARY ADJUSTMENT AUTHORIZATIONS: That authorization is granted to adjust the salary step of the incumbent employees of the following positions not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. <u>NO.</u>	NO. <u>POS.</u>	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	SALARY <u>STEP</u>	ANNUAL SALARY
1A01 511001 H11001	03202 03231	2 .	City Attorney, Assistant Senior	315064	38	5	\$64,194- \$76,072
1A01 511001 H11001	21001	1	City Attorney, Assistant Senior	315064	38	6	\$64,194- \$79,040
1A01 51001 H11001	03226 19285	2	City Attorney, Assistant	315063	33	3	\$57,254- \$62,531
1A01 511001 H11001	03237	1	City Attorney, Assistant Senior	315064	38	6	\$64,194- \$79,040
1A01 511001 H11001	17567	1	City Attorney, Associate	315066	28	3	\$50,314- \$54,929
2H01 511001 H11001	25151	1	City Attorney, Assistant Senior	315064	38	7	\$64,194- \$82,010
2H01 511001 H11001	18861	1	City Attorney, Associate	315066	28	2	\$50,314- \$52,622
2J01 511001 H11001	17464	1	City Attorney, Associate	315066	28	3	\$50,314- \$54,929

SECTION 8: DEPARTMENT OF PARKS, RECREATION & CULTURAL AFFAIRS

ABOVE ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. <u>NO.</u>	NO. <u>POS.</u>	CLASSIFICATION TITLE	CLASS CODE	PAY <u>GRADE</u>	SALARY STEP	ANNUAL <u>SALARY</u>
Bureau of Park	KS .						
1A01 511001 1N23101	19937	1	Arborist	811036	16	5	\$33,657- \$39,718

SECTION 9: DEPARTMENT OF PLANNING & COMMUNITY DEVELOPMENT

POSITION ABOLISHMENTS: That the following Unclassified positions are hereby abolished. Filled positions will be abolished upon the vacancy of the incumbent(s).

ACCOUNT NUMBER Bureau of Housin	POS. <u>NO.</u> g	NO. <u>POS.</u>	CLASSIFICATION TITLE	CLASS CODE	PAY <u>GRADE</u>	ANNUAL SALARY
1B02 511001 Y46P0215BBD0	21194	1	Administrative Assistant	314002	11	\$28,145- \$38.807

<u>POSITION CREATIONS CLASSIFIED</u>: That the following positions be and the same are hereby created in the <u>Classified Service</u> in the Department and Bureau/Office indicated:

ACCOUNT NUMBER	POS. NO.	NO. POS.	CLASSIFICATION TITLE	CLASS <u>CODE</u>	PAY <u>GRADE</u>	ANNUAL SALARY
Bureau of Housing						
1B02 511001 Y46P0215BBD0	53510	1	Office Manager	314003	15	\$32,268- \$45,310

ABOVE ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. <u>NO.</u>	NO. POS.	CLASSIFICATION TITLE	CLASS CODE	PAY <u>GRADE</u>	SALARY <u>STEP</u>	ANNUAL SALARY
1A01 511001 Y11001	19480	1	Planning and Community Development, Deputy Commissioner	312185	43	9	\$71,134- \$105,783
1A01 511001 Y41001	53157	†	Codes Compliance, Director	312298	35	8	\$60,029- \$79,427
1A01 511001 Y43001	53158	1	Housing, Director	312300	35	8	\$60,029- \$79,427
3P05 511001 Y53X0201A3 L0	53159	1	Housing, Deputy Director	312301	27	8	\$48,925- \$64,621

DHR 2/9/2004

Planning & Community Development Page 1 of 1

SECTION 10: DEPARTMENT OF PROCUREMENT

<u>POSITION ABOLISHMENTS</u>: That the following positions be and the same are hereby abolished in the indicated Department and Bureau/Office:

ACCOUNT NUMBER	POS. <u>NO</u> .	NO. POS	CLASSIFICATION TITLE	CLASS CODE	PAY GRADE	ANNUAL SALARY
2H21 511001 K12001	53264	1	Administrative Assistant	314002	11	\$27,593- \$38,046
2H21 511001 K12001	53272	1	Contracting Officer	317008	19	\$37,079- \$52,199
2H21 511001 K12001	53273	1	Document Control Specialist	317020	36	\$60,213- \$85,247

SECTION 11: DEPARTMENT OF PUBLIC WORKS

ABOVE ENTRY HIRING AUTHORIZATIONS: That authorization is granted to fill the following positions at a step of the salary grade not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. <u>NO.</u>	NO. <u>POS.</u>	CLASSIFICATION TITLE	CLASS CODE	PAY <u>GRADE</u>	SALARY <u>STEP</u>	ANNUAL <u>SALARY</u>
Commissioner	Office						
1A01 511001 M11001	53317	1	Executive Assistant	312110	27	8	\$48,925- \$64,621
1A01 511001 M12001	53316	1	Contracting Officer, Senior	317015	24	8	\$44,762- \$59,069
1A01 511001 M12001	01258	1	Financial Manager, Principal	311092	30	8	\$53,090- \$70,173
1A01 511001 M11001	45377	1	Human Resources Manager, Principal	312210	30	8	\$53,090- \$70,173
1A01 511001 M11001	53274	1	Public Information Officer	318007	18	10	\$36,432- \$47,964
Solid Waste							
2P01 511001 M31301	01750	1	Public Works Manager	312128	30	8	\$53,090- \$70,173
2P01 511001 M31101	53327	1	Information Systems Manager	313005	23	8	\$43,372- \$57,219
2P01 511001 M31101	53326	1	Administrative Services Manager	312103	27	8	\$48,925- \$64,621
2P01 511001 M31101	53328	1	Project Manager	312148	27	8	\$48,925- \$64,621
2P01 511001 M32201	53329	1	Solid Waste Collection Chief	216010	27	8	\$48,925- \$64,621
2P01 511001 M31101	53311	1	Office Manager	314003	15	7	\$32,268- \$40,963

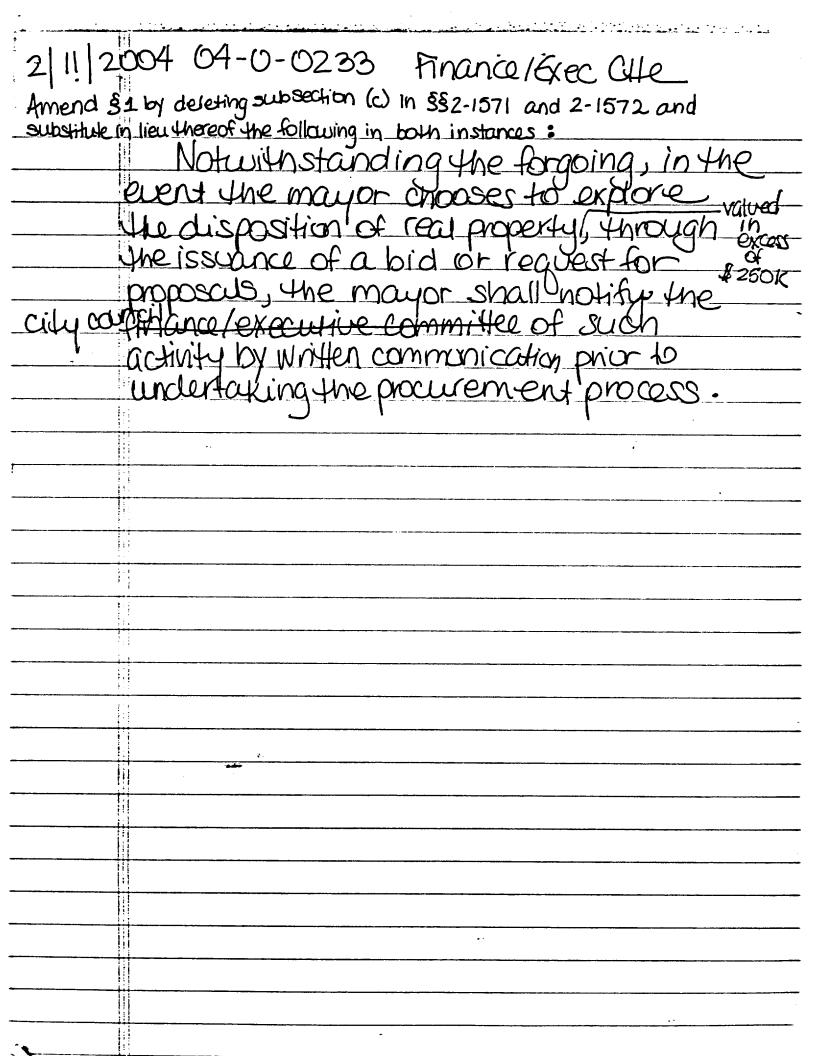
DHR 2/9/2004

SECTION 11: DEPARTMENT OF PUBLIC WORKS (Cont'd)

<u>EMPLOYEE SALARY ADJUSTMENT AUTHORIZATIONS</u>: That authorization is granted to adjust the salary step of the incumbent employees of the following positions not to exceed the maximum step indicated:

ACCOUNT NUMBER	POS. <u>NO.</u>	NO. <u>POS.</u>	CLASSIFICATION TITLE	CLASS CODE	PAY <u>GRADE</u>	SALARY <u>STEP</u>	ANNUAL <u>SALARY</u>
Solid Waste							
2P01 511001 M31301	10015	1	Sanitation Installation Chief (D)	216006	24	9	\$44,762- \$61,112

SECTION 12: That all ordinances and parts of ordinances in conflict herewith be and the same are hereby waived.



AN ORDINANCE

Councilmembers Jim Maddox and C. T. Martin

An Ordinance to amend Section 2-1571 of the Code of Ordinances of the City of Atlanta so as to add a new subsection (c) to require the Mayor to notify the Council, before going public, of any initiative regarding the Sale and Disposition of real estate; and for other purposes

WHEREAS, the Council of the City of Atlanta is its governing body; and

WHEREAS, the City Charter grants the City Council policymaking functions; and

WHEREAS, on a number of occasions, the policymaking function of the Council has been compromised, and pre-empted by the Executive; and

WHEREAS, this slight is often caused by notification by the Executive to various interest groups, the media and other "shadow" interests; and

WHEREAS, pursuant to the Charter of the City of Atlanta, the Code of Ordinances sets out certain provisions for the disposition of City-owned real property; and

BE IT ORDAINED BY THE COUNCIL OF THE CITY OF ATLANTA as follows:

Section 1: That Subdivision III. Sale and Disposition which reads as follows:

Subdivision III. Sale and Disposition

Sec. 2-1571. Methods.

- (a) Unless otherwise provided by law, the sale or disposition of all interests in city-owned real property shall be by competitive sealed bidding, pursuant to section 2-1572, except in the following circumstances:
- (1) Narrow strips of land. Narrow strips of land, so shaped or so small as to be incapable of being used independently as zoned or under applicable subdivision or other development ordinances, or streets, whether owned in fee or used by easement, may be sold to the abutting property owner in proportion to abutting ownership in an equitable manner as provided in sections 2-1578 and 138-5;
- (2) Easements. All types of easements, where the abutting property owner also owns the underlying fee simple title, such land or interest in land may be sold to the abutting property owner in proportion to abutting ownership in an equitable manner, as provided in section 2-1579;

- (3) Exchanges. Any land or interest therein which was originally acquired for the purpose of streets, rights-of-way or easements may be traded or exchanged pursuant to section 2-1543 as consideration for other land acquired for streets, rights-of-way or easements, including transactions which may be partly for cash and partly by trade or exchange, when the chief procurement officer determines that it is in the city's best interest; and
- (4) Development contracts. The city may have city-owned real estate developed by contract with an independent entity.
- (b) However, nothing in this subdivision shall require the city to accept any bid or offer or be required to consummate any sale or exchange.

Sec. 2-1572. Competitive sealed bidding.

- (a) Conditions for use. The sale of interests in real property owned by the city shall be made by competitive sealed bidding, except as otherwise provided.
- (b) Duties of chief procurement officer. The chief procurement officer shall sell real property owned by the city when such property is no longer used or needed by the city, as provided in this section. Prior to the sale of any real property, the chief procurement officer shall consult with the using agency to determine if any conditions for use or deed restrictions should apply to the sale to further the city's economic, physical and social development objectives and land use plans.
- (c) Ordinance required. The chief procurement officer shall prepare an ordinance for adoption by the city council and approval of the mayor for the sale of the property. The ordinance shall:
- (1) Specify that the land is no longer useful to or needed by the city;
- (2) Order that the real property be sold;
- (3) Authorize the chief procurement officer to:
- a. Obtain a land survey;
- b. Obtain a sealed appraisal of the land from a competent real estate appraiser, based upon any conditions of sale, restricted use or deed restrictions to be applied to the sale;
- c. Advertise for bids for the sale of the property; and
- (4) Appropriate funds for the cost of the appraisal, land survey and advertisement of sale bids.
- (d) Invitation for sale bids. An invitation for sale bids shall be issued and shall include a legal description of the real property and all terms and conditions applicable to the sale, including but not limited to the requirement of bid security as provided in section 2-1573.
- (e) Public notice. An advertisement inviting bids shall be published at least once a week for two consecutive weeks in the official legal organ of the county or in at least one newspaper of general circulation in the city, not less than 15 nor more than 60 days prior to the last day for receipt of bids. Such advertisement shall give a legal description of the property, its dimensions, its location and any conditions of the sale or restrictions for use. Notice shall also include the posting of a sign on the property in a size appropriate to give a ready, willing and able buyer adequate notice and which shall contain general information of the sale.

- (f) Bid opening, acceptance and evaluation. Bids shall be opened publicly in the presence of one or more witnesses at the time and place designated in the invitation for sale bids. The name of each bidder, the amount of each bid and other such relevant information as the chief procurement officer deems appropriate shall be recorded. The record and each bid shall be open to public inspection. The chief procurement officer shall open the sealed appraisal, and the responsiveness of each bid shall be evaluated in relation to the fair market value set by the appraisal.
- (g) Withdrawal of bids. Except as provided in this subdivision, bids shall become irrevocable when the bid deposit has been received by the city.
- (h) Award. The award shall be made in accordance with the provisions of the invitation for sale bids to the highest responsible and responsive bidder, provided that the price offered by such bidder is acceptable to the chief procurement officer based upon the appraised fair market value of the property. The chief procurement officer may accept a bid which is lower than the appraised value subject to prior city council approval. Where the offered price is not acceptable, the chief procurement officer may reject the bid and negotiate the sale or bids may be resolicited. The chief procurement officer shall advertise in a paper of daily general circulation and the official legal organ of the county.
- (i) Resolution and closing. The chief procurement officer shall prepare a resolution for adoption by the city council and approval of the mayor, which shall:
- (1) Authorize the bid award to the highest responsible bidder;
- (2) Authorize sale of the property;
- (3) Authorize the mayor to execute a deed; and
- (4) Contain a legal description of the property.

The chief procurement officer shall notify the chief financial officer in writing upon the close of the sale and shall make the adjustments to the real property inventory and assets listing of the city.

Be amended by adding a new subsection (c) to Section 2-1571 to read as follows:

(c) Prior to a property disposal decision, or the exploration of the possibility to dispose of real property by the Administration, the Council shall have been notified of the intent for such disposal, the reasons therefor.

So that, when amended Section 2-1571 shall read:

Sec. 2-1571. Methods.

- (a) Unless otherwise provided by law, the sale or disposition of all interests in city-owned real property shall be by competitive sealed bidding, pursuant to section 2-1572, except in the following circumstances:
- (1) Narrow strips of land. Narrow strips of land, so shaped or so small as to be incapable of being used independently as zoned or under applicable subdivision or other development ordinances, or streets, whether owned in fee or used by

easement, may be sold to the abutting property owner in proportion to abutting ownership in an equitable manner as provided in sections 2-1578 and 138-5;

- (2) Easements. All types of easements, where the abutting property owner also owns the underlying fee simple title, such land or interest in land may be sold to the abutting property owner in proportion to abutting ownership in an equitable manner, as provided in section 2-1579;
- (3) Exchanges. Any land or interest therein which was originally acquired for the purpose of streets, rights-of-way or easements may be traded or exchanged pursuant to section 2-1543 as consideration for other land acquired for streets, rights-of-way or easements, including transactions which may be partly for cash and partly by trade or exchange, when the chief procurement officer determines that it is in the city's best interest; and
- (4) Development contracts. The city may have city-owned real estate developed by contract with an independent entity.
- (b) However, nothing in this subdivision shall require the city to accept any bid or offer or be required to consummate any sale or exchange.
- (c) Prior to a property disposal decision, or the exploration of the possibility to dispose of real property by the Administration, the Council shall have been notified of the intent for such sale, the reasons therefor.

Section 2: That all ordinances and parts of ordinances in conflict herewith are hereby repealed.